

Heathlands School, St Albans

Tutor of British Sign Language

asap

With the BSL Act and the BSL GCSE approaching, now is an exciting time for BSL tutors! Come and work in a friendly, innovative school setting and lead the way!

The Heathlands BSL Centre provides high-quality BSL training with friendly and qualified teachers. We offer a variety of training – the majority of which is Signature accredited courses from BSL Level 1 to BSL Level 6. We also offer Deaf Awareness Training, taster workshops and tailored workshops for businesses and schools.

This is a short term post initially (15 April 2024 – 19 July 2024), which could become long term for the right candidate.

Hours: **Monday 10am – 2pm BSL Level 3**
 Tuesday 9.30am – 3pm BSL Level 2 Fast Track
 Wednesday 10am – 1pm BSL Level 2
 Term Time plus 2 inset days (planning time in addition to teaching times above)

Pay scale: H6-H9 (FTE £25409 - £37261) – dependant on qualifications and experience

Plus we offer:

- paid planning time in addition to course delivery time
- paid holiday entitlement
- pro rata pay means salary received every month including holiday times
- funded professional development opportunities
- supportive, innovative working environment

The successful candidate will have:

- Signature BSL Level 3 minimum
- PTLLS/DTLLS/PGCE/Cert Ed or equivalent teaching qualification or a commitment to achieve this.
- Experience of planning and delivering BSL courses
- Knowledge of Signature BSL Qualifications and assessments
- Experience of working with Children and Young people

Due to the BSL Centre being part of a school, contact with children and young people may be involved, therefore an **enhanced DBS check** will be required.

To apply for this position please return your application form and person specification form to: The Co-Headteachers, Heathlands School, Heathlands Drive, St Albans AL3 5AY
Email: head@heathlands.herts.sch.uk

For an informal discussion please email head@heathlands.herts.sch.uk and visits to the school are welcome.

Closing date: 22 March 2024 at 12 noon

Heathlands School
Job Description for British Sign Language Tutor
Grade H6 -H9 depending on experience includes outer fringe

1. Purpose of the post

To plan and deliver sign language training courses to students and staff attending the BSL centre. To provide BSL teaching and training to the staff, pupils and parents of Heathlands school. To provide sign language and deaf awareness training to the staff and pupils of partner schools and local community groups.

2. Main Areas of Responsibility

- 2.1 To plan and deliver BSL training courses matched to Signature requirements
- 2.2 To promote the language and communication policies of the school.
- 2.3 To assess individual learners' sign language skills and design, implement and evaluate training programmes.
- 2.4 To support the development of staff signing skills in class where appropriate.
- 2.5 To maintain appropriate written and filmed records.
- 2.6 To determine candidates' readiness for Signature examination entry and actively promote learners' achievement of formal accreditation.
- 2.7 To produce appropriate resources materials to support the delivery of training programmes and consider marketing opportunities for these.
- 2.8 To support the development of BSL in the community through the delivery of sign language/deaf awareness training both within lessons and extra curricular clubs in local schools.
- 2.9 To support the development and implementation of the BSL GCSE for young people.
- 2.10 To advise staff, parents and other learners of externally available training opportunities and actively encourage take up of these.
- 2.11 To be flexible in delivering some training activities outside school hours.

2.12 To work within all policies and procedures of the school.

3. Supervision

The BSL Tutor is directed by the BSL Centre Co-ordinator on a day to day basis and line managed by the Co Headteacher. There will be regular opportunities for consultation and support with formal supervision on a termly basis.

4. Contacts

The BSL Tutor will have contacts with:

- staff of Heathlands and partner schools
- students attending BSL courses
- parents and carers
- pupils of Heathlands and partner schools
- learners from Heathlands community partners
- exam boards
- sign language training colleagues in other institutions

5. Knowledge, Experience and Training

- Minimum Signature level 3 in British Sign Language
- A relevant teaching qualification e.g. PTTLs, or willingness to work towards it
- Meet Signature requirements for tutor registration
- Experience of teaching BSL and Deaf Awareness to adults in an education or community setting
- Good interpersonal skills; the ability to work in a team, be flexible and liaise effectively with others.
- The ability to work with children and young people

6. Benefits

- 13 weeks annual leave (to be used in school holidays)
- Working within a dynamic and highly successful school team
- Opportunity to be a part of the BSL GCSE development
- Regular CPD opportunities
- Access to Schools Advisory Service including online GP and many more.
- Breakfast provided
- Free school lunch
- Cycle to work scheme
- Employer Pension Scheme